



EXPRESSION OF INTEREST

for

**Engagement of Individuals for Providing Services of Experts in
the fields of Financial Management/Medical/healthcare
sector/Medical Equipment/Cost Expert/Health Care
Planning/Mechanical Engineering/Environmental
Engineering**

**EOI No.
RITES/NERPO/AHSSP/Manpower/2024/III**

February 2024

RITES LIMITED

**(A NAVRATNA COMPANY, Govt. of India)
NERPO, NEDFI HOUSE, 4th FLOOR, DISPUR, GUWAHATI-781006
ASSAM.**

**NOTICE INVITING
EXPRESSION OF INTEREST**

Expression of Interest

1.1 General

RITES Limited is a Public Sector Enterprise under the Ministry of Railways. RITES was incorporated in India as a Public Limited Company under the Companies Act, 1956 and is governed by its Board of Directors which includes persons of eminence from various sectors of engineering and management.

RITES Limited, an ISO 9001:2015 certified company, is a multi-disciplinary consultancy organization in the fields of transport, infrastructure and related technologies. It provides a comprehensive array of services under a single roof and believes in transfer of technology to client organizations. In overseas projects, RITES actively pursues and develops cooperative links with local consultants, as means of maximum utilization of local resources and as an effective instrument of sharing its expertise.

RITES is internationally recognized as a leading consultant with operational experience of over 55 countries in Asia, Africa, Latin America, South America and Middle East regions. We are the only export arm of Indian Railways for providing rolling stock overseas (other than Thailand, Malaysia and Indonesia).

1.2 Scope of work :

"Expression of Interest (EOI)" is invited for Engagement of Individuals for the following positions and providing services in the fields of

- **Finance Management Specialist**- Experience in health sector/ Infrastructure Sector.
- **Disbursement Support**- Experience in health sector/ Infrastructure Sector.
- **Cost Expert (Equipment-1)**- Experience in health sector/ Infrastructure Sector.
- **Cost Expert (Equipment-2)** - Experience in health sector/ Infrastructure Sector.
- **Health Care Planning Expert**- Experience in Medical and/ or health and human resources.
- **Senior Mechanical Engineer**- Experience in Infrastructure Sector.
- **Environmental Social Monitoring Specialist**- Experience in Infrastructure Sector

Experts: Engagement of individual / Firm shall be termed as "Experts" and the same should have citizenship of India. Registration / Incorporation in India. Experts should be having good working knowledge of English (speaking and writing).

1.3. Applicable law, Dispute resolution & Court's jurisdiction

1.3.1. This EOI shall be governed by Applicable Law which shall mean, all Indian Laws, Bye-Laws, Statutes, Rules, Regulations, Orders, Ordinances, guidelines, Codes, Notices, Directions, Judgments, Decrees or other Requirements or Official directives and /or any Statutory Authority, in the Republic of India.

1.3.2. For this EOI Notification, the 'Parties' shall mean Employer and the Expert (either prospective or engaged experts, as the case may be).

1.3.3. All the disputes, in connection with or arising out of this EOI Notification and related process shall be mutually & amicably settled using Alternate Dispute Resolution (ADR) techniques such as Negotiation/Mediation/Conciliation, failing which, the dispute shall, finally, be settled by Arbitration, under the procedural rules, chosen, as per the mutual agreement, by the Parties, and under Indian Arbitration & Conciliation Act 1996 (as

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subsequently amended during 2015, 2019 & 2021) as the Governing Law of Arbitration.

1.3.4. In the matter of all the litigious disputes, arising out of the entire EOI process, Parties agree to the exclusive jurisdiction of adequately competent [as per Applicable Law] Court of Delhi.

2. Invitation for Expression of Interest

2.1. RITES Limited invites eligible individuals / firms ("Experts") to express their interest in being engaged for the aforesaid 'Scope of Work'. Interested Experts should provide information demonstrating that they have the required qualifications and relevant professional experience to perform the Services. The short listing will be based on the experts meeting the Empanelment criteria, attached as Annexure-1 and their performance during the interaction meeting (including presentation) before engagement, in response to this EOI Notification, to prove their ability to perform the Scope of Work.

2.2. Each Expert shall have a valid PAN Number & GST Registration. Individuals not having GST number may be considered in case their total receipts in the previous financial year, is below the stipulated ceiling.

3. Confidentiality

Information relating to the evaluation of EOI application and recommendation of resultant engagement is confidential and shall not be disclosed to experts or any other persons not officially concerned with such process.

3.1. Any attempt by a Prospective Expert to influence the Employer in the evaluation of the EOI application and resultant decision there from may result in the rejection of its EOI application.

4. Preparation of EOI Application

4.1. Prospective experts are requested to, first, carefully peruse the contents of this EOI notification and prepare their EOI application in terms of the provisions/stipulations as made in this EOI notification. In Case of any Doubt, Experts are requested to seek clarifications.

4.2. Experts shall submit in their covering letter (as per attached format), along with their EOI Application, amongst other details as deemed fit.

5. Submission of EOI Application

5.1. Expert shall submit the EOI Application, scanned copy (digital copy), through mail on ahssp.guwahati@rites.com OR Hard Copy, Bearing Experts signatures, EOI Notification no-Details of EOI Object, Name of the EOI Submitting Expert and date of EOI Application submission. The last date of submission of EOI is 29.02.2024 Validity of document is 28.02.2025. The EOI received during the month will be evaluated at the end of the respective

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month.

5.2. To assist in the examination, evaluation of the EOI Applications, the Employer reserves the right to and may, at its discretion, ask for a clarification on their EOI application. Expert shall provide Clarification within the time frame conveyed by the Employer in their correspondence.

5.3 The Employer shall examine the EOI applications to confirm that all requisite documents, as requested in or as required in terms of this EOI notification, have been provided, and to determine the completeness of each document submitted. The Employer shall treat the information and documentation supplied by the expert, in fulfilment of the engagement criteria, in their EOI application, as correct & complete, placing reliance on the Expert's averments, made in their covering Letter [as mentioned above] & on the EOI Forms, as to their correctness and completeness. The Employer shall not, during Evaluation of EOI applications, make any attempt at separate verification/ authentication [from the issuing source] of the aforesaid information and documentation supplied by the Expert. Any misrepresentation/deviation (from stated facts/Incorrect statements, if detected in the EOI application submitted by the Expert, shall result in rejection of The Expert's EOI application or cancellation /annulment of the Expert engagement with consequent blacklisting/banning of Business with that Expert for a period maximum up to three years from the EOI Application submission date, as the case may be.

5.4 Expert submitting application as Individual shall submit his / her details in Performa I and Annexure II; Expert submitting application as Firm shall submit details of at least 2 partners / 2 employees in Performa I and Annexure II. Qualification documents and Client Certificate or any other document showing evidence for qualification and experience should be submitted along with Performa I.

6. Evaluation of EOI Applications

6.1 Employer shall, during their evaluation of the EOI application use inputs provided with the EOI application (As per Annexure I) and its assessment of capabilities of Expert Individual/Firm (meeting qualification criteria) based on interaction (including presentation) before engagement. The date and time for interaction (including presentation) by experts qualifying in Criteria as per Annexure I shall be intimated in due course.

6.2 Notwithstanding anything stated above or anywhere else in this EOI Notification, the Employer reserves the right to assess the EOI applicants' eligibility i.e., their capability and capacity to perform, should the circumstances warrant such assessment in the overall interest of the Employer.

6.3. After Evaluation of Applications and interaction (including presentation), a list of individual /Firm Experts eligible for short listing shall be prepared. These shortlisted parties shall be offered experience-wise man-month rate for acceptance. The offered man- month rates shall be decided by the Employer based on indications received in various EOI applications and other market inputs available with the Employer.

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6.4 Individuals / Firm Experts who accept these offered rates shall be engagement for specific function(s) / subject matter(s). The engagement shall be valid for one year from the date of initial engagement against this EOI. The Accepted rates shall be exclusive of GST and shall be valid for a period of one year from the date of acceptance.

6.5 This EOI is valid up to 28.02.2025, meaning thereby, that initially a list of engaged Experts shall be prepared on the basis of EOI applications received during the month. Further, Experts' Applications will be admissible thereafter as well, which will be evaluated once every month and thus newly empaneled Experts would be added to the aforesaid approved list of engaged Experts.

7. Miscellaneous

7.1 EOI should be as concise and focused as possible to give evidence of the requirements cited in the document, including the experience statements and organization profiles.

7.2 Complete EOI document can be downloaded from RITES website (<https://rites.com/>) prior to the deadline for submission of EOI. The EOI shall be submitted offline to the address mentioned below along with CVs in the format attached along with other documents.

RH/GGM-NERPO
RITES Limited, NEDFI HOUSE
4TH FLOOR, GS ROAD, DISPUR
GUWAHATI- 781006.
Email: ahssp.guwahati@rites.com

Encl: -

1. Annexure-1-Qualification Criteria
2. Annexure-II-Qualification Relevant Professional Experience and Indicative Remuneration of Experts
3. Performa 1 - CV of Experts

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Annexure I

Qualification Criteria

S. No.	Position	No of Post	Qualification	Experience	Engagement areas
Finance Management Specialist					
1.	Finance Management Specialist	01	CA/ICWA/MBA (Finance)	(i) Have a good command in English (ii) 10 years of experience establishing financial management system, accounting management (iii) Experience in JICA or any other MDB funded project in health sector/ Infrastructure Sector. (iv) Experience in developing country.	(i) Medical /healthcare

Job Profile:

- a) Assist PMU in monitoring the budget availability, commitments, funds availability (budget appropriation) on a regular basis to ensure that all project payments are made in a timely manner.
- b) Assist PMU in preparing the Annual Project Financial Statement (APFS) as per the templates.
- c) Assist PMU in preparation of the quarterly financial reports on the basis of accounting records in Integrated Financial Management System.
- d) Ensure only eligible expenditure as per the Loan Agreement is claimed from the Bank and the legal covenants remain in compliance.
- e) Assist in submission of required documentation to State, /GOI for the preparation of withdrawal application for getting reimbursement from JICA.
- f) Assist PMU to maintain and periodically update an asset register which is to be regularly reconciled with physical assets.
- g) Recommend and implement new business procedures where required for efficient financial management and provide training to PMU/HFWD and related organization's staff to enable them carrying out the tasks assigned under the institutional and management structure. Suggest improvements required if any in the internal control arrangements and the financial management of the project.
- h) Review findings of the internal audit consultants and prepare a plan to address emerging issues.
- i) Review the AG's audit report and consolidate qualifications, prepare explanations, additional information in close collaboration with PIUs, assist Client in the discussion with the AG.
- j) Maintain a monitoring sheet to track pending audit observations (internal and external) to facilitate early resolution.
- k) Assist PMU on any other tasks related to the Finance and Accounts of the Project.

Note:

1. 10 years of experience establishing financial management system, accounting management.
2. Qualification documents and Client Certificate or any other document showing evidence for the above qualification and experience should be submitted along with CV/ proposal.
3. Individual should submit PAN card along with Income Tax Return
4. Firm should submit PAN card, Registration Certificate, Audited statement of last 3 years.

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Qualification Criteria

S. No	Position	No of Post	Qualification	Experience	Engagement areas
Disbursement Support					
2.	Disbursement Support	01	B. Com	I. 2-5 Years of experience in accounting and well versed with the externally aided project disbursement procedures preferably in JICA funded projects. II. 2-5 years of experience in accounting, taxation, and accounting software like tally etc.	(i) Medical /healthcare

Job Profile:

- a) Assist PMU in preparing disbursement claim as per prescribed formats for further submission to JICA on timely basis.
- b) Keeps record w.r.t to project for disbursement claims submitted to JICA.
- c) Having good knowledge accounting, taxation, Excel, Tally etc.
- d) Assisting in accounting, taxation, finance of the project.

Note:

1. Minimum relevant professional experience should be 2-5 years.
2. Qualification documents and Client Certificate or any other document showing evidence for the above qualification and experience should be submitted along with CV/ proposal.
3. Individual should submit PAN card along with Income Tax Return
4. Firm should submit PAN card, Registration Certificate, Audited statement of last 3 years.

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Qualification Criteria

S. No	Position	No of Post	Qualification	Experience	Engagement areas
Cost Expert (Equipment-1)					
3.	Cost Expert (Equipment) - 1	01	Graduate in Engineering of Electrical, Electronics, Instrumentation or Bio Medical Engineering	I. 3 Years, 2 Projects experience in Medical and / or health sector. II. Experience in Medical equipment planning and / or procurement, 2 projects. III. Have a good command in English. IV. Work experience as clinical engineer in health / medical care facilities. V. Experience in JICA or any other MDB funded project in health sector. VI. Experience in developing country.	(i) Medical /healthcare sector.

Job Profile:

- a) Lead to estimate project/ equipment costs during basic design & detailed design phase.
- b) Review condition and equipment of the existing or similar facilities and gather information for operation and maintenance costs.
- c) Review condition on local distributor for warranty services and maintenance contract.
- d) Gather information on equipment costs (Main component, Consumable, Transportation, Trunkey work, Maintenance contract and other related works).
- e) Assist PMU to evaluate tenders related financial documents.

Note:

1. Minimum relevant professional experience for a Firm should be 10 years.
2. Qualification documents and Client Certificate or any other document showing evidence for above qualification and experience should be submitted along with CV/ proposal.
3. Individual should submit PAN card along with Income Tax Return
4. Firm should submit PAN card, Registration Certificate, Audited statement of last 3 years.

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Qualification Criteria

S. No	Position	No of Post	Qualification	Experience	Engagement areas
Cost Expert (Equipment-2)					
4.	Cost Expert (Equipment) -2	01	Graduate in Engineering of Electrical, Electronics, Instrumentation or Bio Medical Engineering with a good command in English.	I. 3 Years, 2 Projects experience in Medical and / or health sector. II. Experience in Medical equipment planning and / or procurement, 2 projects. III. Work experience as clinical engineer in health / medical care facilities. IV. Experience in JICA or any other MDB funded project in health sector. V. Experience in developing country.	(i) Medical /healthcare sector.

Job Profile:

- a) Lead to estimate project/ equipment costs during basic design & detailed design phase.
- b) Review condition and equipment of the existing or similar facilities and gather information for operation and maintenance costs.
- c) Review condition on local distributor for warranty services and maintenance contract.
- d) Gather information on equipment costs (Main component, Consumable, Transportation, Trunkey work, Maintenance contract and other related works).
- e) Assist PMU to evaluate tenders related financial documents.

Note:

1. Minimum relevant professional experience for a Firm should be 05 years.
2. Qualification documents and Client Certificate or any other document showing evidence for above qualification and experience should be submitted along with CV/ proposal.
3. Individual should submit PAN card along with Income Tax Return
4. Firm should submit PAN card, Registration Certificate, Audited statement of last 3 years.

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Qualification Criteria

S. No	Position	No of Post	Qualification	Experience	Engagement areas
Health Care Planning Expert					
5.	Health Care Planning Expert	01	Graduate in Medicine or Health. Have a good command in English.	I. Experience in Medical and/ or health and human resource development sector, 15 years 5 projects II. Experience in Hospital Management and Training for health personnel, 5 projects III. Professional Experience as "Team Leader or Deputy Team Leader, 1 project IV. Japanese ODA Project in health sectors, preferable V. Experience in SAARC or ASEAN, 1 year, preferable. VI. Work experience related to improvement of hospital operation and management in international standard hospital including Japanese hospital.	(i) Medical /healthcare

Job Profile:

- a) Lead Soft Component team.
- b) Conduct Situation Analysis on existing cooperation activities among the target facilities.
- c) Conduct needs survey on supervision and/ or consultation service and refresher training.
- d) Develop plan of supervision and/or consultation service and refresher training.
- e) Conduct supervision and/or consultation service and refresher training at target facilities.
- f) Conduct training/ workshop on patient management system.
- g) Revise referral guidelines.
- h) Develop awareness activity plans.
- i) Monitor and evaluate pilot activities.
- j) Compile reports and deliverables and submit to PMU.

Note:

1. Minimum relevant professional experience for a Firm should be 10 years.
2. Qualification documents and Client Certificate or any other document showing evidence for above qualification and experience should be submitted along with CV/ proposal.
3. Individual should submit PAN card along with Income Tax Return
4. Firm should submit PAN card, Registration Certificate, Audited statement of last 3 years.

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Qualification Criteria

S. No	Position	No of Post	Qualification	Experience	Engagement areas
Senior Mechanical Engineer					
6.	Senior Mechanical Engineer	01	Graduate in Mechanical Engineering. Professional experience of not less than 15 years. Good Command in English.	I. Professional experience of at least 15 years. II. experience with the nature thereof 10 years minimum. III. He will be responsible for the preparation of basic and detailed design, technical specifications, BOQ of Fire Fighting and HVAC Systems, MEP Systems, Lifts & Escalators for various large buildings structures, IV. Must have also supervised as third-party Quality Inspection of Mechanical and HVAC Components for various projects.	(i) Medical /healthcare sector.

Job Profile:

- a) Finalization of basic design and obtain Basic Design Comments/ Approval permission.
- b) Finalization of detail design (including aspects of carbon reduction, mechanical system, efficiency and sustainable and energy efficient design).
- c) Finalization of selection and sizing of mechanical systems, along with mechanical operations and maintenance requirements.
- d) Finalization of technical specifications for mechanical systems in line with national standards, best practices, and quality norms.
- e) Finalization of project costs of construction with regards to mechanical components
- f) Attend construction site inspections and the completion inspection of mechanical equipment's and other components installed so as to ensure contractor's work to be compliance with Contract Document.

Note:

- a) Minimum relevant professional experience for a Firm should be 07 years.
- b) Qualification documents and Client Certificate or any other document showing evidence for above qualification and experience should be submitted along with CV/ proposal.
- c) Individual should submit PAN card along with Income Tax Return
- d) Firm should submit PAN card, Registration Certificate, Audited statement of last 3 years.

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Qualification Criteria

S. No	Position	No of Post	Qualification	Experience	Engagement areas
Environmental Social Monitoring Specialist					
7.	Environmental Social Monitoring Specialist	03	Degree in Environmental Eng/ MSc in Environmental Studies or B Tech in Civil Eng with 2 years post-graduation in Environmental Eng. At least 3 years post qualification experience. Must have good command in English.	I. Work experience as Environmental Specialist in health sector/ construction of hospitals, medical colleges etc. II. Experience in at least one major project. III. 3 years, at least one major projects, where candidates had to look after the welfare of the environment and to look after the clearance and related works whilst construction of building.	(i) Medical /healthcare sector.

Job Profile:

- a) Carrying out site assessments to determine the environmental impact of commercial activity. Studying human influences on the Environment. Improving environmental conservation management, including recycling, public health, and water and air pollution.
- b) Worked out environmental monitoring plans and their execution etc.
- c) Erection, supervision of STP/ETP/WTP.
- d) Assessing how a site complies with environmental regulations.
- e) Keeping abreast of legislative changes in environmental law.
- f) Identification and consideration of potential contaminant sources. Obtaining and maintaining plans, permits and standard operating procedures.

Note:

1. Minimum relevant professional experience for a Firm should be 10 years.
2. Qualification documents and Client Certificate or any other document showing evidence for above qualification and experience should be submitted along with CV/ proposal.
3. Individual should submit PAN card along with Income Tax Return
4. Firm should submit PAN card, Registration Certificate, Audited statement of last 3 years.

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Annexure II

**QUALIFICATION, RELEVANT PROFESSIONAL EXPERIENCE ,JOB PROFILE AND
INDICATIVE REMUNERATION OF EXPERTS**

S. No	Position	Minimum Qualification & Experience Required	Proposed Indicative Remuneration Rs per Man-Months	Expected Indicative Remuneration Rs per Man-Months
1.	Finance Management Specialist	<p>Minimum Qualification: CA/ICWA/MBA(Finance)</p> <p>Experience:</p> <ul style="list-style-type: none"> (i) Have a good command in English (ii) 10 years of experience establishing financial management system, accounting management (iii) Experience in JICA or any other MDB funded project in health sector/ Infrastructure Sector. (iv) Experience in developing country. 	Rs.2,10,000 to Rs.2,20,000/-	
2	Disbursement Support	<p>Minimum Qualification: B.Com</p> <p>Experience:</p> <ul style="list-style-type: none"> I. 2-5 Years of experience in accounting and well versed with the externally aided project disbursement procedures preferably in JICA funded projects. II. 2-5 years of experience in accounting, taxation, and accounting software like tally etc. 	Rs.45,500 to Rs.51,500/-	
3	Cost Expert (Equipment) -1	<p>Minimum Qualification: Graduate in Engineering of Electrical, Electronics, Instrumentation or Bio Medical Engineering</p> <p>Experience:</p> <ul style="list-style-type: none"> I. 3 Years, 2 Projects experience in Medical and / or health sector. II. Experience in Medical equipment planning and / or procurement, 2 projects. III. Have a good command in English. IV. Work experience as clinical engineer in health / medical care facilities. V. Experience in JICA or any other 	Rs.2,20,000 to Rs.2,30,000/-	

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		<p>MDB funded project in health sector.</p> <p>VI. Experience in developing country.</p>		
4	Cost Expert (Equipment) -2	<p>Minimum Qualification: Graduate in Engineering of Electrical, Electronics, Instrumentation or Bio Medical Engineering with a good command in English.</p> <p>Experience:</p> <ol style="list-style-type: none"> I. 3 Years, 2 Projects experience in Medical and / or health sector. II. Experience in Medical equipment planning and / or procurement, 2 projects. III. Work experience as clinical engineer in health / medical care facilities. IV. Experience in JICA or any other MDB funded project in health sector. V. Experience in developing country. 	Rs.1,70,000 to Rs.1,80,000/-	
5	Health Care Planning Expert	<p>Minimum Qualification: Graduate in Medicine or Health. Have a good command in English.</p> <p>Experience:</p> <ol style="list-style-type: none"> I. Experience in Medical and/ or health and human resource development sector, 15 years 5 projects II. Experience in Hospital Management and Training for health personnel, 5 projects III. Professional Experience as "Team Leader or Deputy Team Leader, 1 project IV. Japanese ODA Project in health sectors, preferable V. Experience in SAARC or ASEAN, 1 year, preferable VI. Work experience related to improvement of hospital operation and management in international standard hospital including Japanese hospital. 	Rs.3,40,000 to Rs.3,60,000/-	

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6	Senior Mechanical Engineer	<p>Minimum Qualification: Graduate in Mechanical Engineering. Professional experience of not less than 15 years. Good Command in English.</p> <p>Experience:</p> <ol style="list-style-type: none"> I. Professional experience of at least 15 years. II. experience with the nature thereof 10 years minimum. III. He will be responsible for the preparation of basic and detailed design, technical specifications, BOQ of Fire Fighting and HVAC Systems, MEP Systems, Lifts & Escalators for various large buildings structures. IV. Must have also supervised as third-party Quality Inspection of Mechanical and HVAC Components for various projects. 	Rs.1,60,000 to Rs.1,70,000/-	
7	Environmental Social Monitoring Specialist	<p>Minimum Qualification: Degree in Environmental Eng/ MSc in Environmental Studies or B Tech in Civil Eng with 2 years post-graduation in Environmental Eng. At least 3 years post qualification experience. Must have good command in English.</p> <p>Experience:</p> <ol style="list-style-type: none"> I. Work experience as Environmental Specialist in health sector/ construction of hospitals, medical colleges etc. II. Experience in at least one major project. III. 3 years, at least one major projects, where candidates had to look after the welfare of the environment and to look after the clearance and related works whilst construction of building. 	Rs.90,000 to Rs.1,00,000/-	

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Performa 1

CURRICULUM VITAE(CV)OF THE EXPERT

1.	Name of Expert					
2.	Name of Staff (In case of Expert is a Firm and separate CV for Each Expert)					
3.	Profession					
4.	Date of Birth					
5.	Year of relevant experience					
6.	Nationality					
7.	Key Qualification					
8.	Memberships of Professional Bodies / Societies					
9.	Educational Qualifications					
	College/University		Year of Passing		Qualification	
10.	Experience Details					
	Durati on	Name of the Project	Name of Employer	Position Held	Location	Activities Performed
11.	Languages					
	Language		Speaking		Reading	Writing
	English					
	Hindi					

Note:

1. Qualification documents and Client Certificate or any other document showing evidence for qualification and experience should be submitted along with CV.
2. Individual should submit PAN card along with Income Tax Return
3. Firm should submit PAN card, Registration Certificate, Audited statement of last 3 years

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12. Contact Details

13. Certification:

- (i) I, the undersigned Certify that, to the best of my knowledge and belief, this bio- data correctly describes my qualifications, my experience and myself. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged, in case Employer at any stage detects that misstatement have been made by me, it would be at liberty to take any appropriate action against me including debarment for up to Three Years.
- (ii) I have not been removed by Competent Authority of any Employer from any of the works without completing my assignment and shall be available to work with the Employer. In case I leave the assignment without approval of Employer or I am removed by Employer on account of some default, Employer would be at liberty to take any appropriate action against me including debarment for up to Three Years.
- (iii) I hereby undertake that I will not leave Employer assignment without giving a minimum notice of 30 days and handing over of all records. I understand that in case I do so then Employer would be at liberty to take any appropriate action against me including debarment for up to Three Years.
- (iv) I have no history of involvement in Vigilance/CBI/Police Case, resulting in major penalty punishment of removal/dismissal/compulsory retirement or conviction.
- (v) I have never been debarred from Consultancy Services by any Employer.

[Signature of Expert / Applicant]

Full name of Expert:

Date:

Full name of authorized representative:

Date:

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COVERING LETTER FOR EOI PROPOSAL

To,
RH/GGM-NERPO
RITES Limited, NEDFI HOUSE
4TH FLOOR, DISPUR
GUWAHATI -781006.

Sub: Expression of Interest (EOI) for Engagement of Individuals Experts in the fields of
Medical/healthcare sector/Financial Management/Health Care Planning/Cost
Expert/Mechanical Engineering/Environmental Engineering

Dear Sir/ Ma'am,

1. With reference to your EOI document RITES/NERPO/AHSSP/Manpower/2024/III dated February 2024, I having examined the EOI document and understood its contents, hereby submit my proposal for Qualification for the aforesaid project. The EOI Proposal is unconditional and unqualified.
2. I acknowledge that RITES Limited will be relying on the information provided in the EOI Proposal and the documents accompanying such EOI Proposal for qualification of the Applicants for the aforesaid Engagement, and I certify that all information provided in the EOI Proposal is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such EOI Proposal are true copies of their respective originals.
3. This statement is made for the express purpose of engagement against the referred EOI.
4. I shall make available to the RITES Limited any additional information it may find necessary or require to supplement or authenticate the EOI Proposal.
5. I acknowledge the right of the RITES Limited to reject our EOI Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
6. I certify that in the last three years, I have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial pronouncement or arbitration award, nor been expelled from any project or contract by any public nor have had any contract terminated by any public for breach on our part.
7. I submit that I have not been declared insolvent, or put in receivership, bankrupt or being wound up, not have had our business activities suspended and not be the subject of legal proceedings for any of the foregoing.

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8. I have not been blacklisted/debarred/banned/restricted by any Dept of Central Govt./State Govt. /Central or State PSUs as on date of submission of the Bid.
9. I further declare that none of the Purchase Order(s) for any Project / work of RITES were cancelled on risk & cost basis for non-performance or non-submission of performance guarantee in last 3 years.
10. I declare that I have examined and have no reservations to the EOI document, including and addendum issue by RITES Limited.
11. I understand that you may cancel the prequalification process at any time and that you are neither bound to accept any EOI Proposal that you may receive nor to invite the Applicants to submit a detailed proposal for the Project, without incurring any liability to the Applicants.
12. I undertake that in case due to any change in facts or circumstances during the selection process, I am attracted by the provisions of disqualification in terms of the provisions of this EOI ; I shall intimate RITES Limited of the same immediately.
13. I hereby irrevocably waive any right or remedy which I may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by RITES Limited in connection with the engagement of Agency in respect of the above-mentioned Project and the terms and implementation thereof.
14. I agree and undertake to abide by all the terms and conditions of the EOI document.
15. In witness thereof, I submit this EOI Proposal under and in accordance with the terms of the EOI document.

Yours faithfully,

Date:
Place:

(Signature of the Applicant)

Name of the Applicant
